

SACRED HEART CONVENT SCHOOL
Raikot Road, Barnala

CIRCULAR NO. SHCS/RR BNL/01/2024

Date: 31.01.2024

Dear Parents/Guardians/Students,

“Success is the sum of small efforts repeated day in and day out” -Robert Collier.

Preparation for examination is a critical phase in the academic journey of students. It requires discipline, dedicated efforts, focus, and sustained motivation. Motivation comes from within, and to ensure sustained motivation, it is essential to adopt effective strategies and valuable study tips to stay motivated throughout the preparation.

Dear Students setting a specific and measurable goal is the key to motivation. Outline what you aim to achieve in each subject. Break them down into smaller milestones to track progress effectively and gain a sense of accomplishment along the way. Reduce the likelihood of procrastination, create a study schedule and allocate dedicated time slots for each topic, to ensure a balanced approach and sufficient coverage of the syllabus. Reward yourself upon reaching on your goal.

Dear parents, I gratefully acknowledge your support and cooperation received in the past few months. I also earnestly seek your support in monitoring the studies of your children at home so that they come out with brilliant success in their Annual Examination.

Date Sheet for II Terminal Examination: 2024

(Time: 8.20 a.m. to 11.45 am)

Date	Day	IV	V	VI	VII	VIII
05.03.2024	Tuesday	English	Science	Science	English	Maths
07.03.2024	Thursday	Maths	English	S. Science	Science	Hindi
09.03.2024	Saturday	Science	Hindi	Maths	Hindi	English
11.03.2024	Monday	Punjabi	Maths	Hindi	S. Science	Punjabi
13.03.2024	Wednesday	Hindi	S. Studies	English	Punjabi	S. Science
15.03.2024	Friday	S. Studies	Punjabi	Punjabi	Maths	Science

Reading and conversation (KG)	22.02.2024	G.K (LKG-UKG, IV-VIII)	27.02.2024
Hindi Reading & Dictation (I-IV)	22.02.2024	Value Education (LKG-VIII)	28.02.2024
English Reading & Dictation I-IV)	23.02.2024	Computer (I-VIII)	29.02.2024
Punjabi Reading & Dictation (I-IV)	26.02.2024	Mental Maths (I-VIII)	01.03.2024
Preparatory Holidays: 02.03.2024 to 4.03.2024			

Points to remember

1. All papers are of 3 hours duration.
2. Co-Scholastic Exams i.e. Computer Practical, Yoga, P.T, Music, Dance, Art/Craft and Physical Educations will be conducted during the regular school hours from **10th Feb to 16th Feb 2024.**
3. **Promotion to the next class will depend only on the performance shown in both the Terms.** Regularity in attendance, internal assessment and general behaviour will also be taken into consideration. If a student's attendance is less than **80%** without any valid reasons, promotion to the next class will be difficult.
4. Results once declared will be final in every respect. No answer scripts of the annual examination will be shown to the parents.

5. Attendance is mandatory on the first day of the New Academic Session. Students absenting themselves without prior information will find their names struck off the rolls.
6. Parents and guardians who wish to withdraw their children from the school need to intimate in writing to the principal by **01.03.2024** failing which the name of the student will be carried forward on the school rolls and the full fee for the month of April 2024 will be charged before the Transfer Certificate is issued.
7. Parents are requested to ensure that their wards come to the school in prescribed School uniform as per the details given in the school Diary.

Date of Result	Timing 8:30 am to 11:00 am	Timing 11:30 am to 2 pm
06.03.2024	IX	XI
19.03.2024	LKG	UKG
20.03.2024	I	II
21.03.2024	III	IV
22.03.2024	V	VI
26.03.2024	VII	VIII

Very Important

06.03.2024 - Orientation for parents of class XI (Timings: 9.30 am to 11.00 am)

The students studying in **UKG** will be admitted to **Class I** on the following dates.

26.03.2024 - UKG A to I A (Timings: 9:00 am to 11:00 am)

UKG B to I B (Timings: 11:15 am to 1.15 pm)

27.03.2024 - UKG C to I C (Timings: 9:00 am to 11:00 am)

UKG D to I D (Timings: 11:15 am to 1.15 pm)

Please note: Negligence of the parents in admitting their child from **UKG to Class I** on the above specified dates will result in losing the seat for the said Class.

It is mandatory for both the parents to be present for the admission of their child. **Correct information should be filled in the Admission Form for Class I.**

The Date of Birth Certificate should have correct Date of birth of the child and the correct names and surnames of the child and both the parents. **No change or correction will be allowed once the entries are made in the school records.**

Registration for **students of other schools to Std. XI Science (Medical & Non-medical), Commerce and Humanities** will be done on **16 and 17 February, 2024** (Friday and Saturday) at the school counter during the school working hours between 9:00 am to-11:30 am.

Dear Parents, to ensure the safety of your wards, you are requested to see that the **Buses and Vans** they travel by, are in very good condition, not over-crowded. Please ensure that vehicles hired by you for your ward, follow all the **safety measures** and all the guidelines of the **Safe Vahan Policy**.

No school students are permitted to drive four-wheelers or ride two-wheelers to school. If found guilty, the vehicles will be confiscated.

New Academic Session for KG to X & XII - 01.04.2024 (I-X & XII Timings 7.15 am-1.30 pm)
(KG Timings 7.15am-12.30pm)

Wish you all the best and may God bless you all.

S. Shanti BS
(Sr Shanti BS)

Principal

Second Heart Convent School
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